

# JANE SMITH, R.N., B.S.N

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## EXPERIENCED REGISTERED NURSE

### PROFESSIONAL PROFILE

A highly skilled, compassionate, and team-oriented Nursing Professional offering a holistic, integrated approach to healthcare along with a commitment to excellence, a contagious enthusiasm, and diverse inpatient and outpatient experience as an RN, Nurse Assistant, and Nurse Volunteer in primary care, clinic, and hospital settings. A tireless advocate with a reputation for establishing and maintaining exceptional relationships with co-workers, patients, and their families and providing safe, positive, high-quality medical, social, and spiritual support. Quick learner, accustomed to working under fast-paced, high-pressure settings, managing multiple responsibilities simultaneously, proactively resolving issues, and responding appropriately in emergency situations. Highly developed interpersonal, organizational, assessment, and analytical skills with an on-going commitment to continuing education/professional development. Strong written, oral, and technical aptitude. NextGen Electronic Medical Records (EMR) and Microsoft Office proficient.

### CORE COMPETENCIES

- *Physician/Staff Relations*
- *Patient/Family Education*
- *Medication Administration*
- *Equipment Storage/Handling*
- *Patient Advocacy & Support*
- *Charting/Records Management*
- *Health & Wellness Promotion*
- *Phlebotomy/Blood Draws*
- *Team Leadership & Training*
- *Patient Assessment/Analysis*
- *Safety Awareness/Compliance*
- *Quality Control & Assurance*

### DESIGNATIONS/CERTIFICATIONS

- Registered Nurse, Oregon State Board of Nursing
- Advanced Cardiac Life Support (ACLS) ▪ Basic Life Support (BLS) for Healthcare Services

### EDUCATION

- Bachelor of Science Degree in Nursing** - Seattle University, Seattle, WA (August 2009)
- Bachelor of Science in Human Development/Family Sciences** - Oregon State University, Corvallis, OR (August 2006)

### SENIOR PRACTICUM

- Cardio/Thoracic Intensive Care Unit (160 Hours), University of Washington Medical Center, June - August 2009

### CLINICAL ROTATIONS

- Medical/Surgical, ABC Company, Any Town, USA (Mar. 2009 - Jun. 2009)
- Community Health, ABC Company, Any Town, USA (Jan. 2009 - Mar. 2009)
  - Pediatric, ABC Company, Any Town, USA (Sept. 2008 - Dec. 2008)
- Mental Health, ABC Company, Any Town, USA (Mar. 2008 - Jun. 2008)
- Gerontology, ABC Company, Any Town, USA (Mar. 2008 - Jun. 2008)
  - Maternity, ABC Company, Any Town, USA (Jan. 2008 - Mar. 2008)

### PROFESSIONAL DEVELOPMENT

- 12-Lead ECG Course, Portland Community College, Portland, OR
- Association of Asthma Educators, AAAAI Conference, San Francisco, CA
  - Hereditary Angioedema, Northwest Allergy Forum, Seattle, WA

### LANGUAGES

- American Sign Language (Beginning) ▪ Spanish (Conversational)

### HEALTHCARE INDUSTRY EXPERIENCE

<b>ABC Company</b> <i>Registered Nurse - Downtown Clinic</i>	<b>Any Town, USA</b>	<b>Apr. 2010 - Present</b>
<b>ABC Company</b> <i>Nurse Volunteer - Emergency Health Clinic and Community Health Fairs (90 Hours)</i>	<b>Any Town, USA</b>	<b>Oct. 2009 - Oct. 2009</b>
<b>ABC Company</b> <i>Nurse Assistant - Medical/Surgical Oncology and Pediatric Unit</i>	<b>Any Town, USA</b>	<b>Apr. 2007 - Sept. 2007</b>

**INTERNSHIPS**

ABC Company	Any Town, USA	Dec. 2005 - Jun. 2006
ABC Company	Any Town, USA	Jun. 2005 - Aug. 2005

**HIGHLIGHTS OF CLINICAL TRAINING & EXPERIENCE**

- Provided a high standard of care; worked with infants, children, adults, and the elderly in a variety of environments within the healthcare arena.
- Resolved patient issues and challenges; provided emotional support to patients and their family.
- Supported appropriate treatment plans, obtained health history, maintained detailed records, and provided patient/family education tailored toward each individual's needs; taught proper inhaled/nebulized medication and spirometry techniques.
- Well versed in pharmaceutical management including prescription administration; applied critical thinking skills during first signs of anaphylactic reactions, responded to respiratory distress, assessed patient status and current medications prior to administering allergy testing or immunotherapy injections, and administered proper medications.
- Obtained routine blood serum specimens via phlebotomy.
- Triage phone calls and provided telephone results to patients.
- Trained staff on patient intake and discharge procedures; provided ongoing direction, coaching, leadership, and support.
- Anticipated and prepared for next step in patient visit.
- Created informational handouts and designed patient laboratory status letters.
- Contributed productively to scheduled and non-scheduled changes, emergency situations, and stressful environments.

**PROFESSIONAL AFFILIATIONS**

- American Journal of Nursing

**VOLUNTEERISM/COMMUNITY INVOLVEMENT**

- Volunteer, Vina Moses, Corvallis, OR (50 Hours)

**ADDITIONAL WORK EXPERIENCE**

ABC Company <i>Sales Associate</i>	Any Town, USA	Jun. 2005 - Nov. 2005
ABC Company <i>Store Supervisor</i>	Any Town, USA	Jun. 2001 - Sept. 2003

*References and Supporting Documentation Furnished Upon Request*