

JANE SMITH, LPN

123 Any Street • Any Town, USA 12345

Mobile Telephone: 123.456.7890 • Home Telephone: 123.456.7890 • Email: janesmith@hotmail.com

BI-LINGUAL LICENSED PRACTICAL NURSE WITH 20+ YEARS OF INDUSTRY EXPERIENCE

PROFESSIONAL PROFILE

A highly skilled, compassionate, and team-oriented Nursing Professional offering a holistic, integrated approach to healthcare along with over two decades of inpatient and outpatient experience as an LPN in hospital, clinic, primary care, rehabilitation centers, and home-health settings. A tireless advocate with a reputation for establishing and maintaining exceptional relationships with co-workers, patients, and their families and providing safe, positive, high-quality medical, social, and spiritual support. Quick learner with an ability to easily grasp, apply, and present new ideas, concepts, and methods. Committed to ongoing continuing education and professional development. Excels in fast-paced, high-pressure settings and responds efficiently and effectively in emergency situations. Superior interpersonal, organizational, assessment and problem-solving skills. Strong written, oral, and technical aptitude. Fluent in English and Spanish.

CORE COMPETENCIES

- *Physician/Staff Relations*
- *Patient/Family Education*
- *Medication Administration*
- *Equipment Storage/Handling*
- *Patient Advocacy & Support*
- *Care/Case Coordination*
- *Charting/File Management*
- *Quality Control/Assurance*
- *Medical Screening/Evaluations*
- *Patient Assessments/Diagnosis*
- *Safety Awareness/Compliance*
- *Staff Training & Leadership*

DESIGNATIONS/CERTIFICATIONS

- Licensed Vocational Nurse (LVN), License Number: 123456; Expiration Date: April 2015
- Basic Life Support (BLS) ▪ IV Certified ▪ Venipuncture Certified

EDUCATION

Completed Prerequisites for the Registered Nurse Program - Glendale Community College, Glendale, Arizona
Associates of Nursing - Gateway Community College, Phoenix, Arizona

SPECIALIZED TRAINING

- Acute Trauma Training ▪ AIDS Health Seminar ▪ Epic (Computer Charting) Training
- Mental Health Seminar ▪ Up-To-Date With LPN Scope of Practice

PROFESSIONAL CHRONOLOGY

ABC Company <i>Licensed Practical Nurse (LPN) - Urgent Care</i> <i>Licensed Practical Nurse (LPN) - Maricopa Hospital</i>	Any Town, USA	Oct. 2001 - Present Oct. 2007 - Present Oct. 2001 - Oct. 2007
ABC Company <i>Licensed Practical Nurse (LPN)</i>	Any Town, USA	May 1995 - Oct. 2001
ABC Company <i>Licensed Practical Nurse (LPN)</i>	Any Town, USA	Oct. 1980 – Apr. 1995

KEY QUALIFICATIONS/HIGHLIGHTS OF PROFESSIONAL EXPERIENCE

- Over twenty (20) years in the medical field as a Licensed Practical Nurse in hospital, clinic, primary care, rehabilitation centers, and home-health settings.
- Coordinated patient care and assisted and followed up with physicians; triaged and prioritized client care.
- Advocated for all clients as needed; referred patients out for a higher-level of care when necessary.
- Conducted physical and mental health assessments; offered emotional support and encouragement to patients and their families.
- Implemented patient care; collaborated with team members and ensured continuity of care.
- Supported appropriate treatment plans and maintained detailed records.
- Obtained patient data including medical history, current medication, and reason for the visit; measured and recorded vital signs.
- Administered medication and placed IV's; performed lab draws, accu checks, and straight catheterize.

KEY QUALIFICATIONS/HIGHLIGHTS OF PROFESSIONAL EXPERIENCE (CONTINUED)

- Performed point-of-care testing including UA, UPT, EKG, blood sugar, and visual acuity; prepared for and documented all tests/procedures performed by attending physicians.
- Reviewed patient charts for medical orders at the start, middle, and end of each shift.
- Followed medical doctor orders; assessed patients and administered medications and injections.
- Assisted medical providers with laceration procedure, set-up pelvic exams for women, and applied temporary ortho glass splints as ordered.
- Monitored intake and outputs from catheters, Jackson Prat drainage, and chest tubes.
- Performed dressing changes, assessed wounds, and provided patient diabetic education.
- Facilitated wound care, respiratory, and visual acuity treatments; reported critical laboratory reports to MD.
- Performed intake and output recording and insulin administration; assisted with ambulation and recorded all patient changes.
- Conducted medication pass for up to 200 inmates; performed TB and blood sugar testing and supported the nurse practitioner with weekly clinics.
- Provided inmate care for sport injuries as well as medical issues; logged and charted all information.
- Assisted patients with activities of daily living, bathing, dressing, feeding, toileting, repositioning in bed, and range of motion exercises.
- Provided medication set-up for patients in a sixty three (63) bed facility; monitored daily vital signs and performed medication administration, dressing changes, patient education, and wound and tracheostomy care; educated patients and families on possible adverse side affects.
- Checked skin for skin integrity and provided treatments as ordered by the provider.
- Charted all patient behaviors and reported all changes to the R.N.
- Prepared charts and other documentation.

References and Supporting Documentation Furnished Upon Request