

JANE SMITH

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REGISTERED CARDIAC SONOGRAPHER WITH 14 YEARS OF MEDICAL EXPERIENCE

PROFESSIONAL PROFILE

A highly qualified and detail-oriented Echo Technician with formal education, specialized training, and significant hands-on, practical experience in both hospital and primary care environments. Accustomed to working under fast-paced, high-volume, time-sensitive conditions. Proven ability to manage multiple responsibilities simultaneously, efficiently resolve issues, and successfully differentiate normal and abnormal sonographic anatomy. Team-player demonstrating a high-level of accuracy and thoroughness. Recognized for capacity to work autonomously as well as collaboratively and interact effectively with physicians, support staff, and patients. Flexible in accepting assignments and responsibility. Committed to ongoing continuing education and professional development. Superior interpersonal, observational, critical-thinking, and assessment skills. Strong written, oral, and technical aptitude.

CORE COMPETENCIES

- *Physician/Staff Assistance*
- *Diagnostic Radiographs*
- *Vascular Sonography*
- *Disease/Injury Detection*
- *Pharmacological Testing*
- *X-Ray Development*
- *Quality Assurance/Control*
- *Holter Monitoring/EKG*
- *Foreign Body Detection*
- *Records/Log Management*
- *Doppler/Color Flow/M-Mode*
- *Image Formation/Display*
- *Patient Positioning/Relations*
- *Non-Invasive Echo Studies*
- *Human Tissue Interaction*
- *Data/Document Preparation*
- *Transesophageal Testing*
- *2D Scanning/Instrumentation*

LICENSURE/DESIGNATIONS

Registered Cardiac Sonographer (RCS); License Number: 123456789

EDUCATION

Specialized AS/Certificate in Non-Invasive Echocardiography - Ultrasound Diagnostic Institute, Tampa, Florida
Associate of Science in Radiologic Technology - Midlands Technical College, Columbia, South Carolina

PROFESSIONAL DEVELOPMENT/SEMINARS & WORKSHOPS

- Clinical Application of Contrast
- Diastolic Dysfunction
- Doppler Hemodynamics
- Mitral Stenosis
- Quantifications of Valvular Regurgitation

PROFESSIONAL CHRONOLOGY

ABC Company <i>Echo Technician/Cardiac Sonographer</i> <i>Lab Technical Director/Quality Assurance Monitor</i>	Any Town, USA	May 2006 - Present
ABC Company <i>Echo Technician/Cardiac Sonographer</i>	Any Town, USA	Dec. 2003 - Apr. 2006
ABC Company <i>Medical Assistant/Technician</i>	Any Town, USA	Mar. 1998 - Mar. 2000
ABC Company <i>Radiology/Ultrasound Technician</i>	Any Town, USA	Sept. 1992 - May 1997

KEY QUALIFICATIONS/HIGHLIGHTS OF PROFESSIONAL EXPERIENCE

- Seven (7) years experience as an Echo Technician and Cardiac Sonographer.
- Seven (7) years experience as a Radiologic and Ultrasound Technician.
- 1 ½ years of Vascular experience.
- Experienced Preceptor for new employees at ABC Company (Nov. 2009- Present); recipient of a Certificate of Accountability for Exhibiting an Unwavering Commitment to Performance.
- Appointed to Laboratory Technical Director in 2009; maintained data logs for all procedures conducted in the lab and worked closely with the Manager to retain lab ICAEL Accreditation (data and document preparation).
- Selected as Quality Assurance Monitor in 2004.

KEY QUALIFICATIONS/HIGHLIGHTS OF PROFESSIONAL EXPERIENCE

- Provided diagnostic quality, non-invasive Adult and Pediatric Echocardiographic studies; orientated and prepared patients on procedures, completed all paperwork pertaining to scans performed, and filed test results.
- Assisted physicians with procedures including Stress Echo, Dobutamine Stress, Transesophageal Echocardiography (TEE), Holter Monitoring, EKG, and Pharmacological testing.
- Performed modalities of echocardiography including 2D, M-Mode, Color flow, Doppler, and Stress Echo along with diagnostic radiological technical work involving the operation of complex x-ray equipment; took radiographs of various designated portions of the body.
- Helped detect foreign bodies and diagnose diseases and injuries; properly positioned patients, developed x-rays, and maintained radiographic files for a prescribed period.
- Provided testing for adult cardiac echo, carotid/vertebrals, abdominal aorta, upper and lower venous, and areterial studies.
- Logged and maintained accurate documentation, records, and results of all tests and studies performed.
- Took and recorded vital signs including blood pressure, temperature, height, and weight, drew blood, performed EKG's, and assisted physicians with urine and throat cultures, pregnancy tests, etc.
- Assisted medical and nursing staff in the examination and treatment of patients and performed a variety of clerical functions to support office functions.

AFFILIATIONS

- Student Advisory Board, Sanford Brown Institute (Echo Students)

References and Supporting Documentation Furnished Upon Request